

\*\*\*\*\*March 4, 2020 \*\*\*\*\*

The Board of County Commissioners met in regular session on March 4, 2020. Commissioner Smith, Commissioner Kaaz and Commissioner Stieben are present; Commissioner Schimke and Commissioner Culbertson are absent; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Krystal Voth, Planning and Zoning Interim Director; Bill Noll, Public Works Director; Ken Miller, City of Lansing; John Richmeier, Leavenworth Times

Residents: John Matthews, AW Himpel, Joe Herring, Nancy Carpenter, Sarah Williams, Tamara Carson, Frank Gilbert, Beatrice Wardlow, Linda VanZant, Patty Shirley, Joe Grasela, John Forslund, Janice Langham, Martha Moppin, Linda Bohnsack, Lynn Denniston, Delores Mayer, Rose Mary Litweski, Mary Jo Hardin, Kathleen Courture, Sylvia Wolk, Brenda Clanter, Charles Williams, Birgit Solien, Kathryn Garnett, John Garnett, Janet Loewenstein, Amelia Reynolds, Diana Mills, Greta Inkman, Suzanne Parsons, James Bliss, Jessie Filbert, Judy Behee, Shirley Hund, Anita Krondack, Jack Angello, Christine Bauer, Nancy Moran, Susan McGinnis, Karla Thrush, Mary Angello, Barbara Haag, Frank Gilbert, Ralph Wiggin, Tom McEvoy, Cindy Grisham, Joe Herring

PUBLIC COMMENT:

Kathleen Courture, Ralph Wiggin, Tamara Carson, Frank Gilbert, Greta Inkman, Cindy Grisham, Nancy Carpenter, Beatrice Wardlow, Linda VanZant, Patty Shirley, Joe Grasela and Janice Langham made public comment.

ADMINISTRATIVE BUSINESS:

Mark Loughry introduced Bill Noll as the Director of Infrastructure and Construction Services.

Commissioner Stieben requested a letter for a stop light study at 158<sup>th</sup> and K-32 Highway indicating Senator Braun will hand deliver it to the appropriations committee.

***A motion was made by Commissioner Stieben and seconded by Commissioner Kaaz to draft a letter to KDOT for a stop light study at 158<sup>th</sup> and K-32.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Stieben and seconded by Commissioner Kaaz to accept the consent agenda for Wednesday, March 4, 2020.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Stieben and seconded by Commissioner Kaaz to approve the contracts with Enterprise Fleet and authorize the chairman to sign.***

***Motion passed, 3-0.***

Krystal Voth presented Resolution 2020-9, an amendment to the regulations changing the definition of home occupation.

Commissioner Smith opened public hearing.

No one spoke in favor or opposition.

Commissioner Smith closed public hearing.

***A motion was made by Commissioner Stieben and seconded by Commissioner Kaaz to approve Resolution 2020-9, a proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations Article 3.***

***Motion passed, 3-0.***

Commissioner Stieben met with Tim Smith, Tonganoxie Township Fire Chief, indicating he would like to address the Board about building codes and other issues.

Commissioner Smith attended Basehor City council, the Township Board meeting on Thursday, the Fire District #1 meeting on Monday and will attend the Basehor special meeting tonight.

Commissioner Kaaz attended the Leavenworth City Commission meeting last night and will attend the Lansing City Council meeting tomorrow night. She indicated if there is a Fire Board Trustee meeting tonight, she will attend it.

***A motion was made by Commissioner Stieben and seconded by Commissioner Kaaz to adjourn.***

***Motion passed, 3-0.***

The Board adjourned at 9:54 a.m.

**RESOLUTION 2020-09**

A resolution of the Leavenworth County Kansas Board of County Commission, to amend the following articles of the 2006 Zoning and Subdivision Regulations:

Article 3, Section 2. Definitions - "Home Occupation" (Attachment A)

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the amendment of the Leavenworth County Zoning and Subdivision Regulations the 12<sup>th</sup> day of February, 2020; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the amendment be approved, as set forth; and

WHEREAS, the Board of County Commission considered, in session on 4<sup>th</sup> day of March, 2020, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 4<sup>th</sup> day of March, 2020 and incorporated herein by reference;

That the amendments listed herein be approved:

Adopted this 4<sup>th</sup> day of March, 2020  
Board of County Commission  
Leavenworth, County, Kansas

  
\_\_\_\_\_  
Doug Smith, Chairman

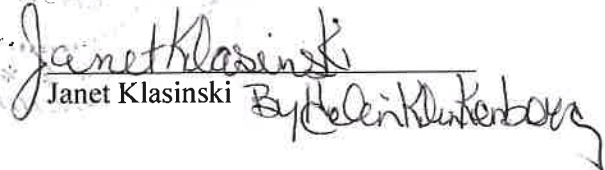
*absent*  
\_\_\_\_\_  
Jeff Culbertson, Member

  
\_\_\_\_\_  
Vicky Kaaz, Member

*absent*  
\_\_\_\_\_  
Chad Schimke, Member

  
\_\_\_\_\_  
Mike Stieben, Member



Janet Klasinski  


# Attachment A

## Definition: Home Occupation

Home occupations shall be permitted accessory uses in Rural Residential Zoning and shall be subject to the following:

### A. Restrictions and Limitations:

1. The home occupation shall be carried on wholly within a main building or structure, or within a permitted accessory building or structure, provided that the primary use of the main building or structure is clearly the dwelling used by the person as such person's private residence.
2. No display or storage of equipment or material outside of a building or structure shall be permitted.
3. No alteration of the exterior of the principal residential building shall be made that removes the character of that building as a residence. There shall not be visible evidence of the business from the street or surrounding properties. The appearance of the building as a dwelling or residence shall not be altered to the extent it would appear to be a commercial or business operation. Alterations of building material, size, or color; light fixtures or intensity; parking area; or any other exterior change shall not cause the structure to lose its residential character nor shall it detract from the rural or residential character of the area.
4. Only one (1) non-illuminated ground or wall sign, not more than 16 square feet in sign area, may be used to identify the home occupation.
5. Employees or other assistants shall be limited to immediate members of the family residing on the premises and two (2) other people.
6. No equipment or machine may be used in such activities that is perceptible off the premises by reason of noise, smoke, dust, odor, heat, glare, radiation, electrical interference or vibration.
7. Parking generated by the conduct of a home occupation shall be provided off-street in an area other than the required front yard except that existing driveways may be used.
8. Vehicular or parking demand shall not exceed twelve (12) two-way vehicular or parking of greater than four (4) customer vehicles at any one time during any 24-hour period.
9. The commercial exchange of tangible goods or items constituting a sale between the proprietor of a home occupation and members of the general public shall not be permitted on the premises of a home occupation except on an incidental, occasional and infrequent basis. Members of the general public shall not include persons in the home by prior individualized invitation.
10. A home occupation may attract patrons, students, or any business-related individuals only between the hours of 6 A.M. and 7 P.M. A home occupation shall not generate more than twelve (12) business related visitations per day which shall constitute twelve (12) arrivals and twelve (12) departures by vehicle. These standards shall not be construed so as to prohibit occasional group gatherings, recitals, or demonstrations. However, such gatherings shall not occur more frequently than once per month and must be held within the visitation hours specified above in this paragraph.
11. The keeping of stock and trade on premises shall be permitted so long as the majority of commerce is done via mail service.

12. Home occupation shall comply with all local, state, and federal rules and regulations that may be applicable.

B. Particular Home Occupations Permitted: Permitted home occupations may include, but are not limited to, the following list of occupations, provided, however, that each home occupation is subject to the home occupation restrictions and limitations within these regulations:

1. Teaching or instruction provided not more than three (3) students are taught at any one time and not more than twelve (12) students per day.
2. Preschools or day-care centers for not more than twelve (12) children or adults per day, when properly approved by the Kansas Department of Health and the Environment or other such agencies as may be required by law.
3. Professional office for accountants, architects, bookkeepers, engineers, lawyers, and similar professions.
4. Offices for Realtors, insurance agents, brokers, sales representatives, and manufacturing representatives when no exchange of tangible goods is made on the premises.
5. Home crafts and hobbies such as model making, rug weaving, and the like articles produced or constructed as a hobby activity shall not be sold on the premises except on an occasional and infrequent basis.
6. Tailoring, alterations, and seamstresses.
7. Beauty shops.
8. Medical offices such as physicians, dentists, chiropractors' offices.
9. Repair of items such as small appliances; personal electronic devices such as radios, televisions, stereos, personal computers or calculators provided that the use fully conforms with the performance requirements for home occupations.

C. Particular Home Occupations Prohibited:

1. Retail sales and services such as antiques, second-hand merchandise, groceries, and the like. However, this prohibition shall not apply to garage sales, tag sales, or similar occasional, temporary sales which may otherwise be permitted by County regulations and Temporary Special Use Permit regulations
2. Equipment rental.
3. Automobile and other motor vehicle repair services.
4. Tourist homes including bed and breakfast facilities.

D. Home Occupations shall require a permit from the Leavenworth County Planning and Zoning Department.

1. Permit fee shall be subject to the fee schedule as determined by the Board of County Commissioners
2. Permits shall remain valid unless the conditions of the home occupation permit as set forth in these regulations have not been met.

\*\*\*\*\*March 11, 2020\*\*\*\*\*

The Board of County Commissioners met in regular session on March 11, 2020. Commissioner Smith, Commissioner Kaaz, Commissioner Stieben, Commissioner Schimke and Commissioner Culbertson are present; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Jamie Miller, Health Department Director; Bill Noll, Infrastructure and Construction Services Director; Lauren Anderson, Engineering Superintendent; Stacy Klingele, Human Resources; Ken Miller, City of Lansing; John Richmeier, Leavenworth Times

Residents: John Matthews, Janice Langham, AW Himpel, Nancy Carpenter, Joe Herring, Jerry Wilburn, Tim Johnson, Kathleen Couture, Robert Kreikemeier, Marion Gisler, Holly McGinnis

Commissioner Smith addressed the false information about the Council on Aging.

It was the consensus of the Board to form a committee to look at options for the Council on Aging.

**PUBLIC COMMENT:**

Janice Langham, Kathleen Couture, Tim Johnson, Joe Herring, Robert Kreikemeier, Jerry Wilburn, Nancy Carpenter made public comment.

**ADMINISTRATIVE BUSINESS:**

Mark Loughry presented a request from applicant to utilize the chip seal project to offset their RIF.

***A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to honor what previous staff recommended on July 19, 2019.***

***Motion passed, 5-0.***

***A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to accept the consent agenda for Wednesday, March 11, 2020 as presented.***

***Motion passed, 5-0.***

Jamie Miller requested the chairman to sign the aid to local grants application.

***A motion was made by Commissioner Schimke and seconded by Commissioner Culbertson to authorize the chairman to sign the aid to local grants for the Health Department.***

***Motion passed, 5-0.***

Mr. Miller briefed the Board on best practices for Leavenworth County regarding the coronavirus.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Stieben to authorize the County Health Officer, the County Clerk and the County Administrator to make necessary changes in policy as they come forward from CDC.***

***Motion passed, 5-0.***

Stephanie Sloop and Stacy Klingele represented the Safety Committee requesting the Board to contact the city of Leavenworth to eliminate parking on Fourth Street in front of the Courthouse.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to request the city of Leavenworth to eliminate parking on Fourth Street between Walnut and Custer.***

***Motion passed, 5-0.***

Mr. Loughry indicated last week a citizen requested to use RIF on Donahoo Rd between 147<sup>th</sup> to 155<sup>th</sup> .

***A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to table the matter until the city of Basehor is notified.***

***Motion passed, 5-0.***

David Van Parys presented an amended agreement for the Port Authority.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Schimke to approve the chair to sign the interlocal agreement for the Port Authority and send to the city of Leavenworth for consideration with the recommended changes.***

***Motion passed, 5-0.***

Mr. Loughry presented the guidelines for the April 15 public hearing.

Commissioner Kaaz suggested to take the time limit out for the applicant for their presentation.

Mr. Loughry suggested that the citizens that want to speak should notify us the week before to verify addresses.

AW Himpel suggested if someone is speaking on someone's behalf it will have to be signed off on by the individual and notarized.

It was the consensus of the Board to make the changes.

Commissioners Smith and Kaaz will attend the NAACP dinner Saturday at the Riverfront Community Center at 6:00 p.m.

The Commissioners will participate in the St. Patrick's Day parade on March 17<sup>th</sup>.

Commissioner Kaaz will attend a ribbon cutting ceremony for Deeper Window Association today at 4:00 p.m.

Commissioner Kaaz will attend the Mental Health Task Force meeting tomorrow and attended the Live Well, Suicide Coalition and the city of Leavenworth commission meeting yesterday.

Commissioners Culbertson and Schimke attended a NACO conference last week in Washington D.C and met with U.S. Senator Moran to talk about funding and infrastructure projects. They also met with Senator Pat Roberts staff.

Commissioner Stieben attended the Rural Leavenworth Inc. meeting.

The Board adjourned at 11:09 a.m.

\*\*\*\*\*March 11, 2020\*\*\*\*\*

The Board of County Commissioners met in a work session on March 11, 2020. Commissioner Smith, Commissioner Kaaz, Commissioner Stieben, Commissioner Schimke and Commissioner Culbertson are present; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Krystal Voth, Planning and Zoning Interim Director; Lauren Anderson, Engineering Superintendent; Bill Noll, Infrastructure and Construction Services Superintendent; John Richmeier, Leavenworth Times

Residents: Joe Herring, John Matthews, AW Himpel, Kylie Dickson

The Board held a work session to discuss RIF, DIF and building permits.

Direction was given to staff bring back a policy with a flat building permit fee and staff will determine where the fee will be implemented.

The Board discussed improvements in the right of way.

Direction was given to staff to send non-compliant letters going forward on new construction with violations in the right of way.

The Board ended the work session at 1:27 p.m.

Final Approved



\*\*\*\*\*March 17, 2020\*\*\*\*\*

The Board of County Commissioners met in a special session on March 17, 2020. Commissioner Smith, Commissioner Kaaz, Commissioner Stieben, Commissioner Schimke and Commissioner Culbertson are present; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, Health Department Director; Krystal Voth, Planning and Zoning Interim Director; Bill Noll, Infrastructure and Construction Services Director; Aaron Yoakum, Buildings and Grounds Superintendent; Janet Klasinski, County Clerk; Jermaine Wilson, Leavenworth City Commissioner; John Richmeier, Leavenworth Times

Residents: AW Himpel, Joe Herring, Pat Proctor, John Matthews

ADMINISTRATIVE BUSINESS:

Mark Loughry called the meeting to discuss the coronavirus and plans of action going forward proposing limiting gatherings to no more than 10 people and cancelling all public hearings for now and until April. He also proposed to ban public access to Leavenworth County buildings. He asked the Board to consider limiting who is in attendance to the meeting suggesting having two Commissioners call in on a rotation schedule.

Commissioner Kaaz commented she is in the high-risk category volunteering to stay home and call in.

It was the consensus of the Board to put the other four Commissioners on a rotation schedule.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Stieben to authorize cancellation of all public hearings until the end of April.***

***Motion passed, 5-0.***

Jamie Miller updated the Board on new CDC and Presidential guidelines presenting a resolution declaring Leavenworth County a state of local public health emergency.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Culbertson to approve the COVID -19 public health emergency resolution 2020-10.***

***Motion passed, 5-0.***

***A motion was made by Commissioner Kaaz and seconded by Commissioner Culbertson to adjourn.***

***Motion passed, 5-0.***

The Board adjourned at 1:13 p.m.

COVID 19 PUBLIC HEALTH EMERGENCY RESOLUTION 2020-10

WHEREAS, on the 17th day of March, 2020, the Board of County Commissioners of Leavenworth County, Kansas declared there was a state of local public health emergency in Leavenworth County, Kansas resulting in potential or occurring Pandemic known as COVID 19, in Leavenworth County, Kansas; and

WHEREAS, such conditions endanger the public health, safety and welfare of persons within the borders of Leavenworth County, Kansas.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Leavenworth County, Kansas:

That the state of local public health emergency in Leavenworth County, Kansas declared on the 17th day of March, 2020, shall continue and remain in effect until 60 days unless terminated earlier.

That the response and recovery aspects of all local disaster plans which are applicable to Leavenworth County, Kansas and shall initiate the rendering of aid and assistance there under.

That any rights or powers lawfully exercised or any actions taken pursuant to local disaster emergency plans shall continue and have full force and effect as authorized by law for 60 days unless modified or terminated in the manner prescribed by law.

RESOLVED BY THE BOARD OF COUNTY COMMISSISONERS OF LEAVENWORTH COUNTY, KANSAS THIS 17th DAY OF March, 2020.

[Signature] Chairman
[Signature] Member
[Signature] Member
[Signature] Member
[Signature] Member

Janet Klasmeki
County Clerk

ATTEST:



\*\*\*\*\*March 18, 2020\*\*\*\*\*

The Board of County Commissioners met in regular session on March 18, 2020. Commissioner Smith, Commissioner Stieben and Commissioner Culbertson are present; Commissioner Kaaz and Commissioner Schimke are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Bill Noll, Infrastructure and Construction Services; Lauren Anderson, Engineering Superintendent

ADMINISTRATIVE BUSINESS:

Mark Loughry presented an order from the County Health Officer closing certain businesses or closing to the public restricting access to a 10- person limit and social distancing of six feet.

Commissioner Smith inquired about the public hearings that are scheduled in April asking how much public notice is needed to continue.

David Van Parys indicated we will need to reinitiate the statutory notice period to include publication and mailings.

Mr. Loughry reported that any mailings sent out already for public hearings will receive a direct mailer back to them letting them know it's been cancelled.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, March 18, 2020.***

***Motion passed, 5-0.***

Janet Klasinski presented a funding distribution list on behalf of Pat Barnhardt from the Drug and Alcohol Abuse Council indicating it has not been expressed how the schools will be handled but there are still organizations that receive funding.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Siteben to approve the distribution of special alcohol funds for Leavenworth County/ Cities Drug and Alcohol Abuse Council request.***

***Motion passed, 5-0.***

Lauren Anderson requested approval of a contract with Rural Water District #12 for relocation of a water line on the Bridge E-58 construction in an amount not to exceed \$24,161.00.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to approve the bid sheet for Rural Water District 12 to relocate lines on the Bridge E-58 replacement of Millwood Road Bridge project.***

***Motion passed, 5-0.***

Mr. Loughry indicated the presentation for Lori's Home will be rescheduled when possible.

Commissioner Kaaz requested the Commission to move public comment to the end of the agenda so the people on the agenda can get business done.

Commissioner Kaaz indicated she is willing to contact other counties to see how they handle public comment.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to table the public comment item.***

***Motion passed, 5-0.***

Commissioner Kaaz will participate in a phone conference with Workforce Partnership.

Commissioner Schimke attended Fire District 1 board meeting on Monday.

Commissioners Culbertson and Schimke met on the East Gateway project indicating they are in the process of selecting a vendor for a feasibility study.

Mr. Loughry indicated the 1:30 p.m. work session has been cancelled.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to adjourn.***

***Motion passed, 5-0.***

The Board adjourned at 10:22 a.m.

Final Approved

\*\*\*\*\*March 24, 2020\*\*\*\*\*

The Board of County Commissioners met in a special meeting on Tuesday, March 24, 2020. Commissioner Smith, Commissioner Schimke and Commissioner Culbertson are present; Commissioner Kaaz and Commissioner Stieben present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, Health Department Director; Todd Farley, Fire District #1 Chief/Joint Information Center; Bill Noll, Infrastructure and Construction Services; Janet Klasinski, County Clerk

Jamie Miller presented updates to the Board regarding the COVID-19 virus including staffing, information getting out to the public, testing criteria and sustaining our healthcare systems.

Mark Loughry addressed phone calls and emails regarding the timing of issuing this order by reading stats on how quickly the virus is spreading and why Leavenworth County is putting these orders into effect now.

Mr. Miller indicated if citizens have general questions or need general information they can email [JIC@leavenworthcounty.gov](mailto:JIC@leavenworthcounty.gov).

Mr. Loughry reminded everyone that as the County offices are closed to the public but are still open and conducting business via phone or email.

Mr. Loughry clarified that there are no requirements to have an exemption letter for travel and there are no road blocks planned.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke to adjourn.  
Motion passed, 5-0.***

The Board adjourned at 9:55 a.m.

\*\*\*\*\*March 25, 2020\*\*\*\*\*

The Board of County Commissioners met in regular session on Wednesday, March 25, 2020. Commissioner Smith, Commissioner Schimke and Commissioner Culbertson are present; Commissioner Kaaz and Commissioner Stieben are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Krystal Voth, Planning and Zoning Interim Director; Aaron Yoakum, Buildings and Grounds Superintendent;

ADMINISTRATIVE BUSINESS:

Mark Loughry reported the City of Leavenworth has approved the Port Authority agreement indicating two at large members from the County need to be appointed.

Commissioner Kaaz said the City appointed two members at last night's meeting.

Commissioner Smith asked about late fees for the second half of property taxes.

Mr. Loughry indicated that is something that would have to come from the State not at a local level.

It was the consensus of the Board to draft a letter of support to representatives about property taxes.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke to accept the consent agenda for Wednesday, March 25, 2020.***

***Motion passed, 5-0.***

Krystal Voth requested direction from the Board regarding the Building Codes Committee indicating the Committee feels if there is not support of inspections from the County then codes should not be adopted.

***A motion was made by Commissioner Culbertson to accept the Building Codes Committee recommendation of no building codes at this time.***

***Motion dies for a lack of second.***

***A motion was made by Commissioner Kaaz and seconded by Commissioner Stieben to schedule a work session with the Building Codes Committee to discuss the alternative for information regarding building codes for Leavenworth County.***

***Motion passed, 4-1 Commissioner Culbertson voting nay.***

Janet Klasinski spoke about plans for the election in August.

Commissioner Smith will attend the Basehor City Council meeting via internet this evening.

Commissioner Kaaz attended the Leavenworth City Commission meeting via the internet last night and will have a telephone conference with Workforce tomorrow morning.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke that this Board recess from open session and go into a closed executive session for a preliminary discussion on the acquisition of real property as justified by K.S.A. 75-4319 (b)(6) and that this Board resume open session in this meeting room at 10:00 a.m. Present in the executive session will be Commissioners Jeff Culbertson, Vicky Kaaz, Doug Smith, Chad Schimke and Mike Stieben. Also present will be County***

***Administrator Mark Loughry, Senior County Counselor David Van Parys and Aaron Yoakum with Department of Public Works.***

***Motion passed, 5-0.***

The Board returned from executive session at 10:00 a.m. No decisions were made, discussion was limited to property acquisition.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke that this Board recess from open session and go into a closed executive session for a preliminary discussion on the acquisition of real property as justified by K.S.A. 75-4319 (b)(6) and that this Board resume open session in this meeting room at 10:15 a.m. Present in the executive session will be Commissioners Jeff Culbertson, Vicky Kaaz, Doug Smith, Chad Schimke and Mike Stieben. Also present will be County Administrator Mark Loughry, Senior County Counselor David Van Parys and Aaron Yoakum with Department of Public Works.***

***Motion passed, 4-0.***

Mr. Loughry stated Commissioner Stieben will not be present.

The Board returned from executive session at 10:15 a.m. No decisions were made, discussion was limited to property acquisition.

***A motion was made by Commissioner Schimke and seconded by Commissioner Culbertson to adjourn.***

***Motion passed, 4-0.***

The Board adjourned at 10:16 a.m.